

Demokratizatsiya Style Guide

Citations, Figures, Tables

Our Philosophy

Demokratizatsiya uses a standard footnote style. Please do not include author name, year of publication or other bibliographic information in the text. The text should be clean and easy to read. Information in the notes should be on the same page as the text so that the reader does not have to flip around in the article to find what he or she is looking for (i.e. footnotes, not endnotes). There is no need to include a bibliography at the end of the article.

Citations

In general, please include the first names of authors unless they go by initials. Punctuate as described below. Please translate the titles of foreign books, articles, and essays. Enclose the translated title in square brackets [] and place immediately following the original title. All titles should be capitalized in the standard way (headline style). Titles in brackets should not be italicized.

Transcription Style

If the original title of a book, article, or essay needs to be transcribed, please use the Library of Congress transcription style. More details about this style can be found here: <https://www.loc.gov/catdir/cpsol/roman.html>

Books

Complete Books(list all authors)

First reference - Author first name and last name. Year of publication. *Title*. Place of publication: Publisher, pages (optional).

Subsequent references – Author last name(s), *First Words of Title...*, page number.

Chapter in an edited book

Chapter Author first and last name. Year of publication. "Chapter Title." In Book Editor(s) first and last name(s), eds., *Title*. Place of publication: Publisher.

Edited books

Author(s) first and last names, eds. Year of publication. *Title*. Place of Publication: Publisher.

Journal Articles

Author first and last names. Year of publication. "Article title." *Journal Name* 43: 2 (January): 169-95.

Newspaper and magazine articles

Author first and last names. "Title." *Title of publication*. April 16, 2011, At <http://www.nytimes.com>, accessed January 1, 2012.

Internet References

Author first and last names. Year of publication. *Title*, At <http://www.google.com>, accessed January 1, 2012.

Interviews

Interviewee. Year. Interviewed by Name, City of interview, May 16.

Figures

Please send figures in a separate file. PNG, JPEG, Microsoft Word, and Microsoft Excel files are all acceptable.

Tables

Please send tables in a separate Microsoft Excel file.

If you have any questions about the style used by Demokratizatsiya, please feel free to contact us at demjournal@gwu.edu.